

NOTICE OF SPECIAL COUNCIL MEETING

JUNE 9, 2014 7:00 PM

SHADY SHORES COMMUNITY CENTER

101 S. SHADY SHORES ROAD

SHADY SHORES, TX 76208

MINUTES

1. CALL TO ORDER AND DETERMINING IF A QUORUM IS IN ATTENDANCE.

The meeting was called to order at 7:00 PM.

MEMBERS PRESENT

Cindy Spencer, Mayor
Cindy Aughinbaugh, Mayor Pro-Tem
Paula Woolworth
Patty Durkin
Charles Grimes
Matthew Haines

MEMBERS ABSENT

2. PLEDGE ALLEGIANCE TO THE UNITED STATES FLAG AND THE TEXAS FLAG.

(HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE.)

3. CITIZENS COMMENTS-PURSUANT TO THE STATE OF TEXAS OPEN MEETINGS

STATUTE: The governing body of the Town of Shady Shores may not take action on items not posted on the agenda. Those items mentioned by citizens may be placed on a future agenda.

Judith Halaszyn signed up to speak and addressed the council regarding the variance request that was made by Dan Perrenoud. She also asked council to drive the roads Jones/June between 5th and 9th, she is suggesting that they need gravel.

4. DESIGNATE COUNCIL-LIBRARY LIAISON: Consideration and take appropriate action regarding the designation of a Council liaison for the library.

No action was taken.

- 5. OFFICE STAFFING:** Consideration and take appropriate action regarding the staffing of the town offices.

Nick Augustine signed up to speak and suggested that time audit/time tracking efforts will help to identify the amount of time spent on certain tasks. He also added that contract and project work could be done where appropriate and using college interns and volunteers would be an added benefit to the town.

Tom Spencer signed up to speak and stated that continuity in the office staff is very important.

Mindy Grimes signed up to speak and stated that the town needs to hire someone competent and do it now.

Cindy Aughinbaugh made a motion to pursue the option of obtaining interns. Paula Woolworth seconded and the motion passed 5-0.

Paula Woolworth made a motion to hire a 40 hour town secretary. The resumes would be due in 2 weeks pending legal posting time and the screening process will be conducted by Mayor Cindy Spencer, Mayor Pro-Tem Cindy Aughinbaugh, and Paula Woolworth. The formal interviews will be conducted at July 7th council meeting. Charles Grimes seconded the motion passed 5-0.

Matthew Haines made a motion to hire a Town Secretary with salary range of \$50k to \$60k to commensurate with experience and benefits would be negotiable. Cindy Aughinbaugh seconded and the motion passed 5-0.

- 6. TOWN ADMINISTRATION CONSULTING PROPOSAL:** Consideration and take appropriate action regarding consulting proposal for Town Administration services from Chantal Kirkland.

Nick Augustine signed up to speak but had nothing to add.

No motion was made therefore the proposal was not approved.

- 7. EXECUTIVE SESSION:** Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated, the Town Council may hold a closed meeting.

- A. Government code 551.074-Personnel-to deliberate the appointment, employment, evaluation, reassignment or duties of office staff, and contract

personnel, including the Building Official/Inspector, Code Enforcement, Animal Control Officer, City Attorney, Town Administrator, and/or Town Engineer.

Council did not move to executive session.

8. CLOSE EXECUTIVE SESSION AND RESUME COUNCIL MEETING.

9. TAKE ANY ACTION NECESSARY AS A RESULT OF EXECUTIVE SESSION.

10. ADJOURN

Cindy Aughinbaugh made a motion to adjourn. Patty Durkin seconded and the motion passed 5-0. The meeting adjourned at 8:45 PM.

The Town Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed on this agenda, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development).

PASSED AND APPROVED THIS _____ DAY OF _____, 2014.

APPROVED _____

MAYOR