



**TOWN OF SHADY SHORES
PLANNING AND ZONING COMMISSION
SPECIAL CALLED MEETING
OCTOBER 25, 2016 7:00 PM
SHADY SHORES COMMUNITY CENTER
101 S. SHADY SHORES ROAD
SHADY SHORES, TX 76208**

AGENDA

1. CALL TO ORDER

2. ROLL CALL

Establish a quorum

3. MINUTES

Consider and act on approval of the September 8, 2016, Planning and Zoning Commission meeting minutes.

Documents:

[PZ MINUTES 09.08.2016.PDF](#)

4. ELECTION OF A CHAIRPERSON AND VICE-CHAIRPERSON

Elect a commissioner to serve as a Chairman and Vice-Chairman for the following year.

5. SUBDIVISION ORDINANCE AMENDMENTS:

Conduct a worksession relative to proposed revisions to the Town of Shady Shores Subdivision Ordinance. Consider and take action relative to revision and proposed changes to the Town of Shady Shores Subdivision Ordinance.

Documents:

[AGENDA MEMO SUBDIVISION ORDINANCE 10.25.2016.PDF](#)
[SUBDIVISION ORDINANCE REVIEW AND CULVERT SIZING MEMO 06.06.2016.PDF](#)

6. THOROUGHFARE PLANNING WORKSESSION

Conduct a worksession relative to thoroughfare planning.

Documents:

[AGENDA MEMO THOROUGHFARE PLAN 10.25.2016.PDF](#)

7. ADJOURN

I, Wendy Withers, Town Secretary of the Town of Shady Shores do hereby certify that the above notice of the Planning and Zoning Commission Meeting was posted on

the bulletin board at the Community Center, 101 S. Shady Shores Road, Shady Shores, Texas on _____ day of _____, 2016 at _____.

Approved:

Wendy Withers, Town Secretary

IN ADDITION, A QUORUM OF CITY COUNCIL MEMBERS MAY CHOOSE TO ATTEND THE PLANNING AND ZONING MEETING POSTED ABOVE. THEREFORE, THIS IS NOTICE OF A CITY COUNCIL MEETING AT THE SAME TIME AND PLACE, WITH THE SAME AGENDA AS THE P&Z MEETING. IN THE EVENT A QUORUM OF COUNCIL IS PRESENT AT THE MEETING, NO ACTION OF THE COUNCIL WILL BE TAKEN. THIS NOTICE IS POSTED AT THE TIME STATED ABOVE.



**TOWN OF SHADY SHORES
PLANNING AND ZONING COMMISSION
REGULAR SESSION
SEPTEMBER 8TH, 2016, 7:00 PM
SHADY SHORES COMMUNITY CENTER
101 S. SHADY SHORES ROAD
SHADY SHORES, TX 76208**

MINUTES

Allen Lea	Chairman	Present
Rebecca Morgan	Vice Chairman	Present
Tom Spencer	Commissioner	Absent
Paul Brown	Commissioner	Absent
Tillman Strahan	Commissioner (Alternate)	Present

Also Present: Wendy Withers, Town Secretary; Jim Shepherd, Town Attorney; Jack Nelson; Council Liaison

1. CALL TO ORDER

Chairman Lea called the meeting to order at 7:04. pm.

2. ROLL CALL

Establish a quorum

Chairman Lea called the roll and a quorum was established for the record.

3. MINUTES

Consider and act on approval of the July 14, 2016 and the August 11, 2016 Planning and Zoning Commission meeting minutes.

Tillman Strahan made a motion to approve the minutes of the July 14, 2016 and the August 11, 2016 Planning and Zoning Commission meeting. Rebecca Morgan seconded the motion.

DISCUSSION: None
AYES: STRAHAN, LEA, MORGAN
NAYS: NONE

The motion passed unanimously.

4. CONSIDER AND DISCUSS APPLICANTS TO FILL THE VACANCY ON THE PLANNING AND ZONING COMMISSION PLACE 5

Consider and discuss applicants that have applied to fill Place 5 position on the Planning and Zoning Commission.

Documents:

1. [LINETT, MICHAEL_REDACTED.PDF](#)
2. [VAN DUYN, DOROTHY_REDACTED.PDF](#)
3. [WINTER LINDA_REDACTED.PDF](#)

Tillman Strahan made a motion to recommend that he be moved to Place 5, to fill the vacancy left by Jack Nelson. Rebecca Morgan seconded the motion.

DISCUSSION: None
AYES: STRAHAN, LEA, MORGAN
NAYS: NONE

The motion passed unanimously.

Commissioners interviewed the applicants that applied to fill the vacancy on the Planning and Zoning Commission.

Mike Linett stated he thought it was a great community. He felt his business experience and travels made him a good candidate.

Dorothy Van Duyn has been living in Shady Shores about two (2) years. Mrs. Van Duyn stated she would like to be involved in her new community, she has a financial; real estate and legal background. Mrs. Van Duyn stated that she had a broad background that could help the town.

Linda Winter was on the Town Council from 1993 to 2003 and stated she would like to get more involved. Mrs. Winter has lived here over twenty (20) years. She has a lot of ties to this community and understands the uniqueness of the town. She does not have an agenda about what the town needs to do or doesn't need to do, she is flexible.

Rebecca Morgan stated that she would like to thank everyone for applying.

Rebecca Morgan made a motion to recommend that Linda Winter to be appointed to the Planning and Zoning Commission. Tillman Strahan seconded the motion.

DISCUSSION: Tillman Strahan stated that he felt all the applicants were qualified to do a good job.
AYES: Strahan, Morgan, Lea
NAYS: None

The motion passed unanimously.

6. THOROUGHFARE PLANNING WORKSESSION

Conduct a worksession relative to thoroughfare planning.

Commissioner Strahan stated that another worksession was probably in order prior to adopting the plan.

Vice Chairman Rebecca Morgan stated we need to look at each of the plats and look at it and see how big the different roads should be and how they should be classed.

7. ADJOURN

Tillman Strahan made a motion to adjourn. Rebecca Morgan seconded the motion.

DISCUSSION: NONE
AYES: Strahan, Morgan Lea
NAYS: None

The motion passed unanimously and the meeting was adjourned at 7:39

PASSED AND APPROVED THIS THE _____ DAY OF _____

APPROVED:

Allen Lea, Chairman

ATTEST:

Wendy Withers, Town Secretary



To: Chairman Allen Lea and Commissioners
From: Wendy Withers, Town Secretary
CC: Jim Shepherd, Town Attorney; Richard Arvizu
Date: 10/25/2016
Re: Subdivision Ordinance

ACTION REQUESTED: Review proposed changed to the Subdivision Ordinance.

BACKGROUND: The Planning and Zoning Commission has been reviewing the Subdivision Ordinance and making suggestions for clarification and simplification of the ordinance.



To: Allen Lea, Chairman and Commissioners
From: Wendy Withers, Town Secretary
CC: Jim Shepherd, Town Attorney
Date: 06/06/2016
Re: Amendments to the Subdivision Ordinance

ACTION REQUESTED: Consider and take action relative to additional amendments to the Subdivision.

BACKGROUND INFORMATION: The Planning and Zoning Commission has been in the process of reviewing the subdivision ordinance at during previous regular meetings. A sample ordinance has been provided for review as well as the Current Subdivision Ordinance.



To: Chairman Allen Lea and Commissioners
From: Wendy Withers, Town Secretary
CC: Jim Shepherd, Town Attorney; Richard Arvizu
Date: 10/25/2016
Re: Thoroughfare plan Worksession

ACTION REQUESTED: Allen Lea will lead a discussion regarding the development of a thoroughfare plan. This item has been discussed at previous meetings.